

# **Anadolu University Acceptable Use Policy for Mergen**

This document contains the policy regarding the acceptable use of Anadolu University Mergen Learning Management System Service (Mergen LMSS) by instructors, staff and students. Mergen LMSS is an open source learning management system used throughout Anadolu University for online courses. By using Mergen LMSS, you agree to comply with this Acceptable Use Policy.

## **Restrictions on Use of Mergen**

Students can only use Mergen LMSS for personal education and research purposes. Academic and administrative staff can only use Mergen LMSS in the context of conducting courses in the courses offered by Anadolu University and for related research.

## **User Accounts**

Anadolu University creates a user account for each user in Mergen LMSS with the following information: name, surname, Identification Number and e-mail address. You are responsible for all activities that occur under your account. You may not share your account or password with anyone, and you agree to inform Mergen LMSS immediately in case of any unauthorized use of your password or any other breach of security. You also agree not to create or access an account on behalf of anyone other than yourself, using fake ID or information, and you agree that you may not have more than one account at any one time.

## **Responsibility for Content**

All responsibility for the content you create and upload to Mergen LMSS belongs to you. You are also responsible for complying with copyright laws and all other applicable laws and applicable Anadolu University policies regarding the use of the content. Course materials cannot be used for purposes other than those specified by the instructors. You may not copy, sell, license, transfer, distribute or otherwise use or exploit any material in the system other than your own content of Mergen LMSS.

## **Conduct**

You cannot post any content that

(i) is fraudulent or unlawful; (ii) insults, defames, harasses, or threatens or harms others; (iii) violates the copyright or intellectual property or privacy rights of others; (iv) contains obscene material (unless such material is made available for educational purposes); (v) advertises or sells

a product or service. Do not use any contact information of other students or other users for your marketing purposes.

If you are a student, you may not share solutions for homework or other educational work with others, except when allowed or required by the instructor. You cannot present other people's work as your own. You must respect the privacy of other students and teaching staff. Respect the diversity of opinions and cultures that will be present in your course. You may not use the contact information of other students or users for marketing purposes.

## **Remedies**

Anadolu University shall have the right, in its sole discretion, to remove any of your content if it violates this Acceptable Use Policy or any Anadolu University policy or applicable law, or creates risk for users or liability for Anadolu University. In such a case, Anadolu University has the right to close your account and terminate your access to Mergen LMSS at its sole discretion. Anadolu University does not control and is not responsible for user content published on Mergen LMSS and has no obligation to view or monitor content in advance.

## **Third-Party Websites**

Sites existing in Mergen LMSS may contain links to third party websites. When you click on a link to a third-party website, you will be subject to separate terms and conditions or privacy policies. Anadolu University is not responsible for any third party websites or policies.

## **Reporting Copyright Infringement**

If you believe that your work has been copied and posted on the website in a way that constitutes copyright infringement, please see “What Can Be Done In Case Of Copyright Infringement?” and proceed according to the instructions in the heading (<https://www.telifhaklari.gov.tr/Telif-Hakki-Ihlali-Halinde-Ne-Yapilabilir>)

## **Changes to This Policy**

This Acceptable Use Policy may be changed from time to time. The amended terms will be published at [https://mergen.anadolu.edu.tr/dist/policy\\_EN.pdf](https://mergen.anadolu.edu.tr/dist/policy_EN.pdf).

## **Effective Date**

The effective date of this policy is September 15, 2020.